

**I. Name of the Organization**

The name of the organization shall be the Gloucester City Girls Softball League.

**II. Purpose of the League**

The purpose of the Gloucester City Girls Softball League shall be to teach the ideals of sportsmanship, integrity, loyalty, other ideals, and skills of the game, which will help the girls of Gloucester City to develop into healthier individuals, both mentally and physically.

**III. Divisions, Ages, & General**

**A Divisions**

- 1) The league shall consist of the following divisions:
  - a) Tee Ball Division: 4, 5 and 6 year olds.
  - b) Machine pitch Division: 7 and 8 year olds.
  - c) Minor: 9 and 10 year olds.
  - d) Major Division: 11,12 year olds.
  - e) Junior Division: 13, 14, and 15 year olds.  
or per joined league

**B** All girls in the Gloucester City Girls Softball League shall reside in Gloucester City or Brooklawn. Exceptions will be made at the discretion of the Executive Board

**C** No girl will be moved from one division to another without approval of the Executive Board. A letter must be submitted to the Executive Board, prior to the draft, for approval.

**D** Traveling Teams

- 1) All Traveling Teams will be governed by the By-laws of said League, with the exception that a player must be a registered participating player that is in their age bracket to be able to be called up to play on an older team.

**E** The official league age is the player's age as of January 1<sup>st</sup> of that season.

**F** Any member wishing to resign from the league must inform the President in writing. Only then, will said person's resignation be accepted.

G The by-laws will stay in effect for one year from the date approved and can not be changed during the season.

#### IV. Officers of the League

A The elected officers of the league shall consist of the President, Vice-President, Secretary, Treasurer, and (3) Board members.

B All officers shall be elected by the general membership of the league.

C Any officer not fulfilling his/her duties and attending 50 % of the meetings (without a legitimate excuse) will be relieved of said office at the discretion of the general membership. This rule also applies to anyone appointed to chair a committee.

D Any elected officer or appointed committee chair person, who can not fulfill his /her duties, must submit written notice to the League President. Upon receipt of said notice, the President shall appoint someone to fill the office for the remainder of the term at the next scheduled meeting. If the President can't fulfill his/her term, the Vice-President will act in such capacity temporarily, pending a general election by the general membership to replace the vacancy for the unexpired term.

E Elected officers shall be elected as follows:

- 1) President and Secretary on the odd years.
- 2) Vice- President and Treasurer on the even years.
- 3) Board members (3) will be elected annually.
- 4) Elected officers' terms shall begin in September.
- 5) A meeting between the outgoing and incoming officers shall be held if needed before this date to discuss any problems or other important league business.

F The Executive Board has the power to approve expenses, without approval of the general membership, in emergency situations.

#### V. Duties of Officers

- A           The President shall:
- 1) Direct and administer all League business.
  - 2) Preside over the general membership meeting of the League.
  - 3) With the Treasurer, sign all checks drawn against League funds.
  - 4) Be responsible for contacting the insurance company regarding claims against said insurance.
- B           The Vice-President shall:
- 1) Assist the President upon request.
  - 2) Take over the direction of the general membership meeting in the absence of the President.
  - 3) Review the insurance prior to the season and renew the League's policy.
- C           The Secretary shall:
- 1) Keep minutes of all general membership and Executive Board meetings.
  - 2) Handle all correspondence of detail work of the League.
  - 3) Send cards to any member, sponsor, or affiliate that is ill or hospitalized. Make necessary arrangements to send flowers and/or fruit baskets, when appropriate.
  - 4) Take attendance of all members at general membership meetings.
  - 5) Maintain league app, website and social media
  - 6) Be responsible for collecting and keeping a record of all dues paid by the members
- D           The Treasurer shall:
- 1) Be responsible for receipt, care, and disbursement of all League funds.
  - 2) With the President sign all checks to be drawn against League funds –upon receipt of a voucher.
- E           The Executive Board shall:
- 1) Be invested with the general membership of the League.
  - 2) Meet and rule upon any question on the playing field not covered by the rules or any other problem arising from the general running of the League, **THE RESULT OF SAID BOARD MEETINGS SHALL BE FINAL!**

3) Oversee the operation of all league funds including the snack stand.

## VI. Meetings

- A Meetings will be held every Wednesday starting in January at 8:00 PM. After opening day, meetings will be held every Wednesday at 8:30 PM. Unless notice is given. Fall meetings will be announced.
- B The order of business at regular meetings shall be as follows:
- 1) Call to order
  - 2) Pledge of Allegiance
  - 3) Reading of Minutes
  - 4) Treasurer's Report
  - 5) Finance Reports/Expense Approval
  - 6) Committee Reports
  - 7) Unfinished Business
  - 8) New Business
  - 9) Roll Call of Teams
  - 10) General Discussion
  - 11) Closing of Meeting
- C All bills must be presented to the membership to be approved (except emergency situations) for payment. All bills are to be paid by check or online.
- D The regular order of business may be suspended by a majority vote of the members present in order to discuss any important business.
- E When a member wishes the floor, he/she shall respectfully address the chair. If two or more members wish to speak, the chair shall decide who is entitled to the floor.
- 1) Every member, while speaking, shall keep to the topic under discussion avoiding all personalities and abusive language. All members shall have the right to express their views, arguments, and opinions about candidates or business during any scheduled meeting.
  - 2) No member shall interrupt another while he/she is speaking, except to a point of order and shall definitely make that point only.
  - 3) There will be a ten-minute time limit per topic per discussion.

- F Any member found out of order or using abusive language will be warned and removed if it doesn't stop.
- G If all members of the League are not present for a meeting, those present form a quorum and the League shall vote accordingly.
- H All members of the league can vote on all issues.  
1) To be eligible to vote, a member must have attended 50 % of the meetings beginning with the February meeting and paid dues.  
2) Provisions can be made for a new member, who joined the League late, to vote. A motion must be made, seconded, and voted on to give the member voting privileges. They also must have paid their dues.
- I Special meetings may be called by the President at his/her discretion, or upon request of a majority of the members. The only business to be transacted at said meeting is that for which the meeting was called. Five day notice shall be given to the members for all special meetings.
- J No one under 18 years of age is permitted at the meetings at any time.

## VII. Managers and Coaches

- A Each team must have one (1) manager.  
1) Coaches may be chosen at the discretion of the manager.  
2) There shall be no less than one (1) coach.  
3) There shall be at least one (1) female coach per team.  
4) Traveling teams shall have at least two (2) adults per car.  
5) All managers **must be 21 years old** or older and coaches must be at least 18 years old or older.  
6) These dues will be used toward liability insurance for coaches and manage Dues of \$5.00 shall be paid every year before march 15th. No member may coach or vote unless dues are paid.  
7) Each manager is to notify team coaches and all team members of all practices, games, and team functions. Teams must have a minimum of two (2) practices a week between March 15th and opening day.  
8) During a game there must be adult supervision in the dugout.

9) Application form- all managers and coaches will be required to fill out an application form.

- B **IN NO EVENT** are managers and coaches to use vulgar or abusive language while talking to any player, coach, umpire, spectator, etc. while at the field or during League meetings. They **ARE NOT** to be involved in physical fighting at the field or any League function. There are to be **NO** alcoholic beverages at the field, and managers and coaches **WILL NOT** come to practices, games, or League meetings intoxicated. If any of these things take place, the coach will be **REMOVED PERMANENTLY FROM THE LEAGUE!**
- C Tobacco free per city ordinance
- D When rulebooks are available, they must be carried by the manager at all games to define rules in case any problems arise. This rulebook is an absolute requirement for any discussion or disagreement.
- E Each manager is responsible for distributing uniforms and money relating to fundraisers within the time allotted by the committee chairperson.
- F All managers and coaches **MUST participate,** in good faith, in all League fundraising activities.
- G All managers will sign a voucher for all equipment and will return all equipment at end of the season. Managers will be responsible for replacing anything missing.
- H All team managers, who have acted in said capacity, for at least one year, and have properly conducted him/herself and have caused no harm to the League by either words or actions, shall be given first right of refusal to their team, if still in existence. If their team no longer exists, they shall be given first right of refusal to any open team in the League.
- I It is the managers and/or coaches responsibility to be with his/her team at all times during the games, he/she is not to leave the field for any reason except in the case of an emergency, to use the bathroom, to get equipment, to help in the snack stand, or to operate the scoreboard.
- J Any written communications to parents/players must be approved by the Executive Board prior to distribution.

## VIII. Sign-Ups and Picks

- A Sign-ups will be scheduled in January and February. If enough players are not obtained, another sign-up will be scheduled or with board approval
- B Each player shall pay a registration fee, which will be determined at the beginning of each year. Family members will pay a reduced rate. A late charge will be added to any family that signs up after final registration date.
- C If any child has not paid these fees by the start of the season, April 1<sup>st</sup>, she will not be allowed to play, practice, or receive a uniform.
- D Players will be placed by the board or draft.
- E Only matters if we DRAFT: If a manager wishes to choose his/her daughter for their team, he/she must do so by the third pick of that age group. (If the team had that many picks. If not, the pick would be the last pick for that team.)
- 1) If a parent becomes a manager of a team after picks, he/she will have the option of switching his/her own daughter to his/her team the first year of coaching that division. The switch must occur before opening day and can only be done once by a manager.
- F There a **NO** coach picks, only the manager has rights to his/her daughter. All others can be drafted by **any** team.
- G Players will be drafted in order of age group, as set up by the Player Agent
- H Sister Picks must be made by the second pick of said age group. (If the team had that many picks. If not, the pick would be the last pick for that team.)

## IX. Teams

- A Each team must carry a full roster for the entire season if possible. If a player is dropped or quits, the team must try to replace her through the Player Agent, provided there are sufficient players available.
- B If a player does not show up for practices, is a disciplinary problem, or is vulgar or uses abusive language; she may be benched at the discretion of the manager. The matter can then be presented to the Executive Board to determine if the player should be put off the team.
- C Any player benched or put out of a game because of misconduct must sit out the next game she attends.
- D Any player put off a team by the Executive Board, or who quits during the season for other than medical reasons, must sit out for one (1) year. She can re sign the following year and will be put on the team she originally played on, unless her age requires her to move up to the next division.
- E Each player must play in every game unless she is benched for misconduct, illness, or injury. If a girl is benched, the manager must inform the opposing team's manager that said player would not be playing.
- F Team uniform consists of sneakers or spikes, team shirts, and long pants.
- 1) Athletic clothing must be worn to all practices and games.
  - 2) Batting helmets and catcher's equipment are to be worn by team members at all practices and games.
  - 3) **THESE RULES ARE FOR INSURANCE PURPOSES.**
  - 4) **8u must wear fielding mask in infield**
  - 5) **Batting helmets must have face masks**
- G All make up games are to be scheduled by the Scheduling Committee, to be played within a two (2) week period. Only rainouts and cancellations approved by the League are valid.

## X. GCGS Tournament Teams

- A The manager/coaches from the 1<sup>st</sup> place teams of each division will be offered the tournament team for said division. If the manager/coaches are unable to coach the tournament team, it will be offered to the 2<sup>nd</sup> place team manager/coaches. If there are two (2) tournament teams in said division, the 1<sup>st</sup> place team will have the first choice of teams. The manager/coaches of the 2<sup>nd</sup> place team will have second choice. If neither of these managers/coaches wants to coach the tournament team, the managers of the said division will decide on the coaches. Places will be determined by the records as of 5/20.
- B The tournament team will be selected by all managers in the particular division. The team will consist of a maximum of (15) players, with (3) players being picked by the manager of the tournament team. Before the picks, the manager of the tournament team will determine the number of players he/she will carry on the team roster. Girls will then be voted on by the managers of the division (one vote per team.)
- C No tournament teams will be able to start practice until the regular season and playoffs for said division have ended. Any exception to this rule must be made by the Executive Board.